PowerPoint version

Step 1: Download the file that matches your rating

Step 2: Open in PowerPoint (right)



Step 3: Enter the name of the provider or location that was inspected, and the date the report was published.

Please use Arial or Helvetica as a font and use title case (not all capital letters).



If your location name is only taking up one line, you can use part of your address to fill some of the blank space.

Please use this format for the date

Step 4: In the File menu, choose 'Save As'



Step 5: Save as PNG (higher quality) or JPEG

Save as type:	PowerPoint Presentation	
Authors:	PowerPoint Presentation PowerPoint Macro-Enabled Presentation	
	PowerPoint 97-2003 Presentation PDF	
lide Folders	PowerPoint Template	
	PowerPoint Macro-Enabled Template	
	PowerPoint 97-2003 Template	2
_	Office Theme	
	PowerPoint Show	
	PowerPoint Macro-Enabled Show	
	PowerPoint 97-2003 Show	
	PowerPoint Add-In	
o add notes	PowerPoint 97-2003 Add-In	
	PowerPoint XML Presentation	
· 🕉	Windows Media Video	
	GIF Graphics Interchange Format	
	JPEG File Interchange Format	
	PNG Portable Network Graphics Format	
	TIEE Tag Image Eile Format	

Step 6: Upload the saved image to your website and make it link to the appropriate report page on the CQC website.

You can find the web address for your report by searching the CQC website.

You might want to set the link so it opens in a new window.